



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
January 24, 2023**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

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- CALL TO ORDER:** David L. Carmichael, Chairman
- INVOCATION  
& PLEDGE:** Jayson Phillips, County Attorney
- PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk
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- MINUTES:**
- 1. The January 10, 2023 Work Session Minutes and the January 10, 2023 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**  
Team Paulding: Steve Mapes and Chris Niezurawski represent the Paulding County Fire Department in the World Police & Fire Games aired for the audience and Board.

The Paulding County Fire/Rescue recognized personnel for their actions at a house fire on December 18, 2022 that resulted in saving the life of a 10-year-old child.

**INVITED GUESTS:** None

- BID AWARDS:**
- 2. Approve the purchase of a wheeled excavator to Yancey Brothers in the amount of \$374,539.00 for the Department of Transportation:*  
Discussed approving the purchase of a wheeled excavator to Yancey Brothers in the amount of \$374,539.00 for the Department of Transportation. George Jones, Transportation Director stated this item went out for bid but the Yancy Brothers is recommended due to the versatility of their wheeled excavator. This purchase is for the DOT drainage crew and is a capital budgeted purchase.
- 3. Authorize the Chairman to sign the Contract with North Georgia Amateur Umpire Association to provide officials for competitive recreation sports:*  
Discussed authorizing the Chairman to sign the Contract with North Georgia Amateur Umpire Association to provide officials for competitive recreation sports. Michael Justus, Parks and Recreation Director stated this Contract comes up every three years and has a roll-over component. It is to make sure that there are officials at every youth through adult game. The price is based on the number of participants and the number of games. The cost is expected to go up but it is picked up by the participants.

**Commissioner Galloway** asked Mr. Justus if there is adjustments for people with less means.

**Mr. Justus** stated that staff works internally with Citizens that might have low means.

**REPORTS FROM COMMITTEES & DEPARTMENTS:**  
Mary Carol Sheffield, County Extension Coordinator Re: Extension Departmental Report.

Tabitha Pollard, Finance Director Re: Midyear Update.

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Commissioner Kaecher read the following consent agenda items:

4. *Adopt the Job Classification for a Development Coordinator for the Community Development Department.*
5. *Adopt the Job Classification for a Junior Network Administrator for the Information Technology Department.*
6. *Alcohol License Review Board appointments with a term of January 24, 2023 through December 31, 2023:*  
*Carol McLeod                      BOC Appointment*  
*Adam Beavers                      BOC Appointment*
7. *Appoint David Fitzpatrick to the Paulding County Department of Children Services with a term of January 24, 2023 through December 31, 2028.*
8. *Recreation Board appointments with a term of January 24, 2023 through December 31, 2027:*  
*Ben Paris                              Post 1 Appointment*  
*Gene Allen                            Post 2 Appointment*
9. *Approve amending the term dates for the Keep Paulding Beautiful Commission listed on the January 10, 2023 Minutes from a 2-year term to a 1-year term ending December 31, 2023.*
10. *Adopt Resolution 23-02 for the transition from Valic to ACCG Defined Contribution that was approved at the November 10, 2022 Board of Commissioners Meeting.*

**OLD BUSINESS:**                None

**NEW BUSINESS:**

11. *Authorize the Chairman to enter into a Supplemental Consultant Services Agreement with Heath & Lineback for Preliminary Engineering Design for the SR 120 Connector (Hiram Sudie Road) Davis Mill Road North, and Davis Mill Road South intersection improvement project in the amount of \$71,848.21. Funding for this will be allocated from SPLOST funds, located in Post 1 and Post 4:*

Discussed action to authorize the Chairman to enter into a Supplemental Consultant Services Agreement with Heath & Lineback for Preliminary Engineering Design for the SR 120 Connector (Hiram Sudie Road) Davis Mill Road North, and Davis Mill Road South intersection improvement project in the amount of \$71,848.21. Funding for this will be allocated from SPLOST funds, located in Post 1 and Post 4. George Jones, Transportation Director stated as time and plans have progressed and due to additional time needed to follow the GDOT Plan Development Process (PDP) a Supplemental Agreement is required to update and finalize the plan set for local let of construction. The goal is for the project to be ready for construction let around 15 months from supplemental approval.

12. *Approve the project funding allotment increase in the amount of \$85,000 for 2022 Asphalt Contract IV. Funding for this work will be allocated from SPLOST funds. Funding for this will be allocated from SPLOST funds, located in Post 4:*

Discussed action to approve the project funding allotment increase in the amount of \$85,000 for 2022 Asphalt Contract IV. Funding for this work will be allocated from SPLOST funds. Funding for this will be allocated from SPLOST funds, located in Post 4. George Jones, Transportation Director stated during the administering of the 2022 Asphalt Resurfacing Contract IV, the Contractor ran into significant problems with the base courses of asphalt under the topping on several streets in the Edenwood Subdivision. Due to the failing substructure, more work needed to be done than what was estimated.

13. *Reappoint Steve Kaecher and Amy Scheid to the Keep Paulding Beautiful Board with a term of January 24, 2023 through December 31, 2023 as the Post 2 nominations:*

There was no discussion on this item.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:**                None

**Chairman Carmichael** asked if any of the Commissioners had any comments or announcements.

**Commissioner Kaecher** asked if one of the Firefighters recognized was a recent graduate.

**Chief Pelfrey** stated that he was a recent graduate, stolen from the Parks and Recreation Department and is a great addition to the Paulding County Fire Department.

**EXECUTIVE SESSION/ADJOURNMENT:** Sandy Kaecher made a motion to go into Executive Session for the purpose of Real Estate, seconded by Brian Stover. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway; Post IV Brian Stover. Chairman Carmichael reminded the audience that the Board would adjourn the meeting from Executive Session.